

**PATHWAYS ACADEMY ADULT EDUCATION**  
**Regular Meeting of the Board of Directors**  
**Virtual/Zoom Conferencing**



**ADULT EDUCATION**

**Minutes**

**Tuesday, June 6, 2023**

**Regular Meeting Begins at 9:00 a.m.**

**The meeting will be held in person.**

**Location: 24641 Washington Ave  
Murrieta, CA 92562**

**Telephonic locations:**

610 5Th St., Imperial Beach, CA  
4506 Rita Street, La Mesa, CA 91941

**Join by telephone or via Zoom conferencing link below:**

**Dial In: 1-669-900-9128**

**Meeting ID: 823 4579 8250**

**Join URL: <https://us06web.zoom.us/j/82345798250>**

**1. CALL TO ORDER AND ROLL CALL**

Time: 9:00 a.m.

**1.1. Roll Call**

Rudy Kastelic	Chair	<i>Present</i>
Thomas Schaaf	Vice Chair	<i>Present</i>
Charlie Padilla	Chief Financial Officer	<i>Present</i>

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of June 6, 2023.

Moved by CPadilla

Seconded by TSchaaf

Roll Call Vote:                      Ayes    Nays    Abstained    Absent

Rudy Kastelic                              X

Thomas Schaaf                              X

Charlie Padilla                              X

***Motion carried unanimously, 3-0.***

**3. PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

**4. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

**5. CORRESPONDENCE/PROPOSALS/REPORTS**

- 5.1. School Highlights, Graduation Ceremony, & PACSAE Retreat (Special Guest: Kathy Quisenberry-Boyd) Presented by Jarom Luedtke, Executive Director
- 5.2. Discuss 2023-2024 Board Calendar

**6. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Consent Calendar - Board Meeting Minutes**

- 6.1. Minutes of the Regular Board Meeting that was held on May 3, 2023

**Consent Calendar - Business/Financial Services**

- 6.2. Check Register - April 2023
- 6.3. Approval of Surplus of Electronic Devices
- 6.4. Approval of 2023-2024 Sonoma SELPA Master Contract

**Consent Calendar - Education/Student Services**

- 6.5. Approval of 2023-2024 English Learner Master Plan

Moved by TSchaaf	Seconded by CPadilla			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rudy Kastelic	X			
Thomas Schaaf	X			
Charlie Padilla	X			

***Motion carried unanimously, 3-0.***

## 7. **BUSINESS/FINANCIAL SERVICES**

### 7.1. (Action) **Approval of Charter Impact Business Management Services 2023-2024 (Renewal)**

It is recommended the Board approve the contract for charter school business management services beginning July 1, 2023 through June 30, 2024, with Charter Impact for Pathways Academy Adult Education.

**Fiscal Impact:** \$56,160

Moved by CPadilla	Seconded by TSchaaf			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rudy Kastelic	X			
Thomas Schaaf	X			
Charlie Padilla	X			

***Motion carried unanimously, 3-0.***

### 7.2. (Action) **Approval of 2023-2024 Edmentum Contract (Renewal)**

It is recommended the Board approve the 2023-2024 Edmentum Contract for Pathways Academy Adult Education.

**Fiscal Impact:** \$19,601.80

Moved by TSchaaf	Seconded by CPadilla			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rudy Kastelic	X			
Thomas Schaaf	X			
Charlie Padilla	X			

***Motion carried unanimously, 3-0.***

### 7.3. (Action) **Approval of Estimated Amount for Property and Casualty Insurance Policies for the 2023-2024 year as presented by Bolton & Company (Renewal)**

It is recommended the Board approve the renewal rates for all property and casualty insurance policies for the 2023-2024 school year.

**Estimated Fiscal Impact:** \$32,903

Moved by CPadilla	Seconded by TSchaaf			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rudy Kastelic	X			
Thomas Schaaf	X			
Charlie Padilla	X			

***Motion carried unanimously, 3-0.***

**8. PUBLIC HEARING**

**8.1. (Hearing) Local Control & Accountability Plan (LCAP) 2023-24**

It is recommended the Board enter into a public hearing regarding the LCAP for 2023-24. During the hearing there will be a presentation on the LCAP for 2023-24.

- a. 2023-24 LCAP Plan Summary
- b. Annual Update for the 2022-23 LCAP Plan Year

Hearing Open: 9:36 a.m. - *Moved by TSchaaf to open the hearing.*  
Hearing Closed: 9:49 a.m. - *Seconded by CPadilla to close the hearing.*

*The Executive Director reported on the Local Indicator Results.*

**8.2. (Hearing) Proposed Budget 2023-24**

It is recommended the Board enter into a public hearing regarding the Proposed Budget for the 2023-24 school year. During the hearing there will be a presentation on the Proposed Budget for the 2023-24 school year.

- a. 2023-24 Preliminary Budget
- b. 2023-24 Education Protection Account (EPA) Budget
- c. 2023-24 Local Control Funding Formula (LCFF) Budget Overview for Parents

Hearing Open: 9:50 a.m. - *Moved by CPadilla to open the hearing.*  
Hearing Closed: 10:11 a.m. - *Seconded by TSchaaf to close the hearing.*

**9. BUSINESS/FINANCIAL SERVICES**

**9.1. (Action) Budget Adoption 2023-2024**

It is recommended the Board adopt the budget for the 2023-2024 school year.

- a. 2023-24 Preliminary Budget
- b. 2022-24 Education Protection Account (EPA) Budget

**Fiscal Impact:** \$2,251,143

Moved by CPadilla	Seconded by TSchaaf			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rudy Kastelic	X			
Thomas Schaaf	X			
Charlie Padilla	X			

***Motion carried unanimously, 3-0.***

**10. EDUCATION/STUDENT SERVICES**

**10.1. (Action) Approval of Local Control & Accountability Plan (LCAP) 2023-2024**

It is recommended the Board approve the Local Control & Accountability Plan (LCAP) 2023-2024.

**Fiscal Impact:** \$1,843,578

Moved by TSchaaf	Seconded by CPadilla			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rudy Kastelic	X			
Thomas Schaaf	X			
Charlie Padilla	X			

***Motion carried unanimously, 3-0.***

**10.2. (Action) Approval of Arts, Music, and Instructional Materials Discretionary Block Grant Expenditure Plan**

It is recommended the Board approve the Arts, Music, and Instructional Materials Discretionary Block Grant Expenditure Plan.

**Fiscal Impact:** \$45,893

Moved by CPadilla	Seconded by TSchaaf			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rudy Kastelic	X			
Thomas Schaaf	X			
Charlie Padilla	X			

***Motion carried unanimously, 3-0.***

**11. CALENDAR**

The next scheduled meeting will be held on September 12, 2023 at 9:00am.

- The Board will inform the Executive Director thirty (30) days in advance if the board will be attending in-person at Warner Unified School District.
- Board members may participate telephonically under the pre-pandemic Brown Act rules. The Board will inform the Executive Director fourteen (14) days prior if they are participating telephonically. The meeting agendas must state the address or otherwise describe the location of the telephonic board member participation, which must be a public accessible location. The agenda must be posted at each telephonic location for a regular meeting 72 hours before the meeting and 24 hours before a special meeting.

**12. BOARD COMMENTS**

The Board appreciates such a smooth board meeting. They appreciate staff member, Kathy Boyd, for sharing her experience of the PACSAE Retreat. The Board would like to see staff learn more about artificial intelligence and how it can help to improve student learning. They appreciate seeing the upward trend in ADA, enrollment, and graduation rate. They thank Rebecca and Moana for the wonderful reports shared in today’s meeting. The Board is excited about the upcoming graduation.

**13. CEO COMMENTS**

The CEO appreciates Moana and all her work behind the scenes. He is grateful for Tabitha and for all her help along with the entire PACSAE team. The CEO is glad Rebecca with Charter Impact is back and appreciates all her help. He is excited about all the new staff that will be joining the team. He is also excited about our first graduation. The CEO is grateful for the Board and their scholarship that will be given to a deserving student at graduation.

**14. ADJOURNMENT**

The Regular meeting of the Board of Directors adjourned at *10:30 a.m.*

Moved by TSchaaf

Seconded by CPadilla

Roll Call Vote:

Ayes   Nays   Abstained   Absent

Rudy Kastelic

X

Thomas Schaaf

X

Charlie Padilla

X

***Motion carried unanimously, 3-0.***

Signed:

Signed:

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*Rudy Kastelic*  
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*Tabitha Richard*  
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Rudy Kastelic  
Chair, Governing Board

Tabitha Richard  
Clerk, Governing Board