

**PATHWAYS ACADEMY ADULT EDUCATION**  
**Regular Meeting of the Board of Directors**  
**Virtual/Zoom Conferencing**



**ADULT EDUCATION**

**Minutes**

**Wednesday, June 15, 2022**  
**Regular Meeting Begins at 12:00 p.m.**  
**Closed Session Begins at 12:05 p.m.**  
**Regular Meeting Reconvene at 12:45 p.m.**

**The meeting will be held virtually.**  
**Join by telephone or via Zoom conferencing link below:**

**Dial In: 1-669-900-9128**

**Meeting ID: 899 9551 6387**

**Join URL: <https://us06web.zoom.us/j/89995516387>**

**1. CALL TO ORDER AND ROLL CALL**

Time: 12:00 p.m.

**1.1. Roll Call**

|                 |                |                |
|-----------------|----------------|----------------|
| Charlie Padilla | President      | <i>Present</i> |
| Rudy Kastelic   | Vice President | <i>Present</i> |
| Thomas Schaaf   | Clerk          | <i>Present</i> |

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of June 15, 2022.

Moved by RKastelic

Seconded by TSchaaf

Roll Call Vote:

Ayes   Nays   Abstained   Absent

Charlie Padilla

X

Rudy Kastelic

X

Thomas Schaaf

X

*Motion carried unanimously, 3-0.*

**3. PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

*There were no public comments.*

**4. ADJOURN TO CLOSED SESSION**

Time: 12:01 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by TSchaaf

Seconded by RKastelic

Roll Call Vote:

Ayes   Nays   Abstained   Absent

Charlie Padilla

X

Rudy Kastelic

X

Thomas Schaaf

X

*Motion carried unanimously, 3-0.*

**5. CLOSED SESSION**

CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION

There is significant exposure to litigation against the Agency pursuant to Government Code section (§ 54956.9(d)(2).)

- a. TR v. Pathways Academy Adult Education, Case No. 37-2021-00022441-CU-WT-NC

Public Employee Performance Evaluation Pursuant to Government Code 54957

- a. Performance Evaluation, Director

**6. RECONVENE REGULAR MEETING**

Time: 12:59 p.m.

*Thomas Schaaf, Clerk, reported the board took action to have the legal firm Procopio to represent Pathways Academy Adult Education in the joint litigation.*

**7. PLEDGE OF ALLEGIANCE**

Led by: Rudy Kastelic

**8. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and

answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

*There were no public comments.*

**9. CORRESPONDENCE/PROPOSALS/REPORTS**

**9.1.** School Highlights Presented by Jarom Luedtke, Director

**10. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Consent Calendar - Board Meeting Minutes & Calendar**

**10.1.** Minutes of the Regular Board Meeting that was held on May 11, 2022

**10.2.** 2022-23 Board Meeting Calendar

**Consent Calendar - Business Services**

**10.3** Check Register - May 2022

**10.4.** Approval of Surplus of Electronic Devices

**10.5** Approval of Agreement for Legal Services with Hatch & Cesario Law Firm 2022-2023

**Consent Calendar - Personnel Services**

**10.6.** Approval of Certificated Personnel Report

Moved by TSchaaf

Seconded by RKastelic

Roll Call Vote:

Ayes   Nays   Abstained   Absent

Charlie Padilla

X

Rudy Kastelic

X

Thomas Schaaf

X

***Motion carried unanimously, 3-0.***

**11. BUSINESS/FINANCIAL SERVICES**

**11.1. (Action) Approval of Resolution of the Board of Directors of Pathways Academy Adult Education to approve the Windup and Dissolution of The Collaborative Charter Services Organization (CSO)**

It is recommended the Board approve the Resolution of the Board of Directors of Pathways Academy Adult Education (Member) to approve the Windup and Dissolution of The Collaborative Charter Services Organization (The Collaborative CSO), effective June 30, 2022.

|                        |                     |             |                  |               |
|------------------------|---------------------|-------------|------------------|---------------|
| Moved by RKastelic     | Seconded by TSchaaf |             |                  |               |
| <u>Roll Call Vote:</u> | <u>Ayes</u>         | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
| Charlie Padilla        | X                   |             |                  |               |
| Rudy Kastelic          | X                   |             |                  |               |
| Thomas Schaaf          | X                   |             |                  |               |

*Motion carried unanimously, 3-0.*

**11.2. (Action) Approval of Consulting Agreement - KM Educational Consulting and Executive Coaching Services**

It is recommended the Board approve the Consulting Agreement with KM Educational Consulting and Executive Coaching Services for the period of July 1, 2022 through June 30, 2023.

**Fiscal Impact:** Approximately \$40,500.00

|                        |                       |             |                  |               |
|------------------------|-----------------------|-------------|------------------|---------------|
| Moved by TSchaaf       | Seconded by RKastelic |             |                  |               |
| <u>Roll Call Vote:</u> | <u>Ayes</u>           | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
| Charlie Padilla        | X                     |             |                  |               |
| Rudy Kastelic          | X                     |             |                  |               |
| Thomas Schaaf          | X                     |             |                  |               |

*Motion carried unanimously, 3-0.*

**11.3. (Action) Approval of Resolution to Authorize Opening a Bank Account and to Designate Check Signing Authority**

It is recommended the Board approve the Resolution to authorize opening a bank account and to designate check signing authority for Pathways Academy Adult Education.

**Fiscal Impact:** None.

|                        |                     |             |                  |               |
|------------------------|---------------------|-------------|------------------|---------------|
| Moved by RKastelic     | Seconded by TSchaaf |             |                  |               |
| <u>Roll Call Vote:</u> | <u>Ayes</u>         | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
| Charlie Padilla        | X                   |             |                  |               |
| Rudy Kastelic          | X                   |             |                  |               |
| Thomas Schaaf          | X                   |             |                  |               |

*Motion carried unanimously, 3-0.*

**12. PERSONNEL SERVICES -**

**12.1. (Action) Approval of Employment Agreement for Jarom Luedtke, Executive Director, effective July 1, 2022 through June 30, 2024**

It is recommended the Board approve the Employment Agreement for Jarom Luedtke, Executive Director, effective July 1, 2022 through June 30, 2024, for Pathways Academy Adult Education - Warner (#2052).

**Fiscal Impact:**            2022 - 2023 - \$153,920.62  
    2023 - 2024 - \$158,538.24

*Thomas Schaaf, Clerk, made a motion to amend item 12.1 to change the 2 year contract to a 1 year contract. The Employment Agreement for Jarom Luedtke, Executive Director, will now be effective July 1, 2022 through June 30, 2023.*

|                        |  |
|------------------------|--|
| Moved by TSchaaf       | Seconded by CPadilla                                   |
| <u>Roll Call Vote:</u> | <u>Ayes</u> <u>Nays</u> <u>Abstained</u> <u>Absent</u> |
| Charlie Padilla        | X  |
| Rudy Kastelic          | X  |
| Thomas Schaaf          | X  |

***Motion carried unanimously, 3-0.***

**12.2. (Action) Approval of an Increase in the Employer Contribution towards Employee**

**Benefits**

It is recommended the Board approve an increase in the employer contribution towards employee benefits for the 2022-2023 school year increasing Tier 1 from \$9,360/year to \$10,800/year, and Tier 2 from \$15,600/year to \$18,000.00/year.

**Fiscal Impact:** \$7,200.00

|                        |  |
|------------------------|--|
| Moved by RKastelic     | Seconded by TSchaaf                                    |
| <u>Roll Call Vote:</u> | <u>Ayes</u> <u>Nays</u> <u>Abstained</u> <u>Absent</u> |
| Charlie Padilla        | X  |
| Rudy Kastelic          | X  |
| Thomas Schaaf          | X  |

***Motion carried unanimously, 3-0.***

**13. POLICY DEVELOPMENT**

**13.1. (Action) Approval of New Board Policies**

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

**9000 Series - Board By-Laws**

9223 PAAE            Filling Vacancies

|             |                                     |
|-------------|-------------------------------------|
| 9310 PAAE   | Board Policies                      |
| 9320 PAAE   | Meetings and Notices                |
| 9321 PAAE   | Closed Session Purposes and Agendas |
| 9321.1 PAAE | Closed Session Actions and Reports  |
| 9322 PAAE   | Agenda/Meeting Materials            |
| 9323 PAAE   | Meeting Conduct                     |
| 9323.1 PAAE | Actions by the Board                |
| 9324 PAAE   | Minutes and Recordings              |
| 9400 PAAE   | Board Self Evaluation               |

Moved by TSchaaf

Seconded by RKastelic

Roll Call Vote:                      Ayes    Nays    Abstained    Absent

Charlie Padilla                      X

Rudy Kastelic                        X

Thomas Schaaf                      X

*Motion carried unanimously, 3-0.*

**14. PUBLIC HEARING**

**14.1. (Hearing) Local Control & Accountability Plan (LCAP) 2022-23**

It is recommended the Board enter into a public hearing regarding the LCAP for 2022-23. During the hearing there will be a presentation on the LCAP for 2022-23.

- a. 2022-23 LCAP Plan Summary
- b. Annual Update for the 2021-22 LCAP Plan Year

Hearing Open: 1:42 p.m.

Hearing Closed: 2:08 p.m.

Moved by RKastelic

Seconded by TSchaaf

**14.2. (Hearing) Proposed Budget 2022-23**

It is recommended the Board enter into a public hearing regarding the Proposed Budget for the 2022-23 school year. During the hearing there will be a presentation on the Proposed Budget for the 2022-23 school year.

- a. 2022-23 Preliminary Budget
- b. 2021-22 Education Protection Account (EPA) Plan Actuals
- c. 2022-23 Education Protection Account (EPA) Multi-Year Plan
- d. 2022-23 Local Control Funding Formula (LCFF) Budget Overview for Parents

Hearing Open: 2:09 p.m.

Hearing Closed: 2:34 p.m.

Moved by RKastelic

Seconded by TSchaaf

**15. CALENDAR**

The next scheduled meeting will be held virtually on June 22, 2022.

**16. BOARD COMMENTS**

The Board congratulated the Executive Director on his promotion. They appreciate all the work of everyone.

**17. CEO COMMENTS**

The Executive Director is thankful for all the support from the CSO and all the staff. He is excited about the future of the organization.

**18. ADJOURNMENT**

The Regular meeting of the Board of Directors adjourned at 2:38 p.m.

Moved by TSchaaf

Seconded by RKastelic

Roll Call Vote:

Ayes   Nays   Abstained   Absent

Charlie Padilla

X

Rudy Kastelic

X

Thomas Schaaf

X


***Motion carried unanimously, 3-0.***

Signed:

DocuSigned by:  
  
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Charlie Padilla  
President, Governing Board

Signed:

DocuSigned by:  
  
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Thomas Schaaf  
Clerk, Governing Board