

PATHWAYS ACADEMY ADULT EDUCATION
Regular Meeting of the Board of Directors
Virtual/Zoom Conferencing



ADULT EDUCATION

Agenda

Wednesday, December 14, 2022
Regular Meeting Begins at 12:00 p.m.
Closed Session Begins at 12:05 p.m.

The meeting will be held virtually.

Join by telephone or via Zoom conferencing link below:

Dial In: 1-669-900-9128

Meeting ID: 889 3535 5031

Join URL: <https://us06web.zoom.us/j/88935355031>

MISSION STATEMENT

Our mission is to honor students and stakeholders by providing ongoing support and servant leadership in a professional, cohesive, and collaborative manner. We will strengthen programs through collaboration, innovation, communication, and sharing of resources.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Pathways Academy Adult Education at 760-290-4898 Ext. 101.

1. CALL TO ORDER AND ROLL CALL

Time: _____

1.1. Roll Call

Charlie Padilla	Chair
Rudy Kastelic	Vice Chair
Thomas Schaaf	Chief Financial Officer

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of December 14, 2022.

Roll Call Vote:

Charlie Padilla
Rudy Kastelic
Thomas Schaaf

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. BOARD GOVERNANCE

3.1. (Action) Approval of Resolution No. 2022-12-14 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361

It is recommended the Board approve Resolution No. 2022-12-14 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

OPTION 1

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safety in person.

OPTION 2

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

Roll Call Vote:

Charlie Padilla
Rudy Kastelic
Thomas Schaaf

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

4. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

5. ADJOURN TO CLOSED SESSION

Time: _____

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 6.0.

Roll Call Vote:

Charlie Padilla

Rudy Kastelic

Thomas Schaaf

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

6. CLOSED SESSION

Conference with Legal Counsel – Existing Litigation Gov. Code section 54956.9(d)91)

- a. Teshami Reid v. The Collaborative Charter Services Organization, et al.
- b. Yvette Lares v. The Collaborative Charter Services Organization, et al.

Public Employee Performance Evaluation Pursuant to Government Code 54957

- a. Performance Evaluation - 1st Review, Executive Director

7. RECONVENE REGULAR MEETING

Time: _____

8. PLEDGE OF ALLEGIANCE

Led by: _____

9. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

10. CORRESPONDENCE/PROPOSALS/REPORTS

10.1. School Highlights & WASC Update, Presented by Jarom Luedtke, Executive Director

10.2. Board Travel & Expenses

- PAAE 3020 Expenses Fiscal Policy Draft
- Things to consider: Purchase Card; Travel stipend; Administrative Assistant books travel; schedule of who will travel which month; etc.

11. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 11.1. Minutes of the Board Study Session that was held on November 9, 2022
- 11.2. Minutes of the Regular Board Meeting that was held on November 9, 2022
- 11.3. Board Meeting Calendar

Consent Calendar - Business/Financial Services

- 11.4. Check Register - October 2022
- 11.5. Check Register - November 2022

Consent Calendar - Policy Development

- 11.6. Approval of existing policies revised, reviewed, and eliminated by staff for the 2022-2023 school year.

Policies: Revised

The following is a current policy that has been revised to provide clarity or alignment with changes in law or procedures.

3000 Series - Business/Fiscal- Non-instructional

- 3000 Fiscal Policy Overview
- 3005 Purchasing Fiscal Policy
- 3011 Accounts Payable and Record Keeping Policy
- 3015 Accounts Receivable Fiscal Policy
- 3025 Finance and Asset Fiscal Policy

5000 Series - Students

- 5015 Title IX Harassment Intimidation Discrimination and Bullying Policy

Roll Call Vote:

Charlie Padilla

Rudy Kastelic

Thomas Schaaf

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12. BUSINESS/FINANCIAL SERVICES

12.1. (Action) Approval of the First Interim Financial Report

It is recommended the Board approve the First Interim Financial Report for Pathways Academy Adult Education - Warner (#2052) for the 2022-2023 school year.

Roll Call Vote:

Charlie Padilla

Rudy Kastelic

Thomas Schaaf

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12.2. (Action) Approval of CliftonLarsonAllen (CLA) Annual Audit Report - Year Ended June 30, 2022 - Pathways Academy Adult Education

It is recommended the Board approve the Annual Audit Report - Year Ended June 30, 2022, for Pathways Academy Adult Education.

Roll Call Vote:

Charlie Padilla

Rudy Kastelic

Thomas Schaaf

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

13. POLICY DEVELOPMENT

13.1. (Action) Approval of New Board Policies

It is recommended the Board approve the proposed New Board Policies as presented. This will ensure adherence with State and federal laws related to student services and instruction.

5000 Series - Students

5090-PAAE Repeat Course Policy

5095-PAAE Transcript Revisions Policy

Roll Call Vote:

Charlie Padilla

Rudy Kastelic

Thomas Schaaf

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

14. ORGANIZATIONAL STRUCTURE OF THE BOARD

14.1. (Action) Election of Board Member Positions

1. Chair of the Board

Roll Call Vote:

Charlie Padilla
Rudy Kastelic
Thomas Schaaf

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

2. Vice Chair of the Board

Roll Call Vote:

Charlie Padilla
Rudy Kastelic
Thomas Schaaf

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. Chief Financial Officer

Roll Call Vote:

Charlie Padilla
Rudy Kastelic
Thomas Schaaf

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

15. CALENDAR

The next scheduled meeting will be held virtually on January 18, 2022.

16. BOARD COMMENTS

17. CEO COMMENTS

18. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at _____ p.m.

Roll Call Vote:

Thomas Schaaf
Charlie Padilla
Rudy Kastelic

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
Pathways Academy Adult Education. Telephone, 760-290-4898 Ext. 101