

PATHWAYS ACADEMY ADULT EDUCATION
Regular Meeting of the Board of Directors

Minutes

Thursday, December 3, 2020
Regular Meeting Begins at 3:00 p.m.



ADULT EDUCATION

1430 5th Street, Imperial Beach, CA 91932
903 Connecticut Street, Imperial Beach, CA 91932
4506 Rita Street, La Mesa, CA 91941

Zoom Meeting Information

Dial In: (669) 900-9128

Meeting ID: 930 5866 0466

Join URL: <https://zoom.us/j/93058660466>

MISSION STATEMENT

Our mission is to honor students and stakeholders by providing ongoing support and servant leadership in a professional, cohesive, and collaborative manner. We will strengthen programs through collaboration, innovation, communication, and sharing of resources.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Pathways Academy Adult Education at 760-494-9646.

1. CALL TO ORDER AND ROLL CALL

Time: 3:01 p.m.

1.1. Roll Call

Thomas Schaaf	President	<i>Present</i>
Charlie Padilla	Vice President	<i>Present</i>
Rudy Kastelic	Clerk	<i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of December 3, 2020.

Moved by CPadilla Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

Motion carried unanimously, 3-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: 3:02 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

5. CLOSED SESSION

Conference with Legal Counsel regarding Potential Litigation: 2 matters

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2)

No action taken in closed session. Will reconvene later in the meeting.

6. RECONVENE REGULAR MEETING

Time: 3:17 p.m.

7. PLEDGE OF ALLEGIANCE

Led by: Charlie Padilla

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

9.1. School Highlights - Presented by Jarom Luedtke, School Director

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

10.1. Minutes of the Regular Board Meeting that was held on November 12, 2020

10.2. Minutes of the Board Study Session that was held on November 12, 2020

Consent Calendar - Business/Financial Services

10.3. Check Register - November 2020

Consent Calendar - Personnel Services

10.4. Approval of Employee Handbook Revisions, effective January 1, 2021

Consent Calendar - Policy Development

10.5. Approval of existing board policies reviewed and revised by staff for the 2020-2021 school year.

Board Policies: Revised

4165 Employee Driving Policy

Moved by CPadilla Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			

Rudy Kastelic X

Motion carried unanimously, 3-0.

11. BUSINESS/FINANCIAL SERVICES

11.1. (Action) Approval of First Interim Financial Reports and Adoption of Budget Overview for Parents

It is recommended the Board approve the First Interim Financial Reports for Pathways Academy Charter School - Adult Education (Acton - #1828) and (Warner - #2052) for the 2020-2021 school year and adopt the 2020-2021 Budget Overview for Parents.

11.1.a. 2020-2021 First Interim Budget

11.1.b. 2020-2021 Budget Overview for Parents

Moved by RKastelic Seconded by CPadilla

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

Motion carried unanimously, 3-0.

11.2. (Action) Approval of Charter Asset Management (CAM) Resolution

It is recommended the Board approve the Charter Asset Management (CAM) funding package resolution for the 2020-2021 school year.

Moved by CPadilla Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

Motion carried unanimously, 3-0.

**Let the minutes reflect that the funding with Charter Asset Management including the Master Financing Agreement and Security Agreement were approved in addition to the EFT form.*

11.3. (Action) Approval of Revised 2020-2021 Master Board Meeting Calendar

It is recommended the Board approve the revised 2020-2021 Master Board Meeting Calendar adjusting the scheduling of Pathways Academy Adult Education board meetings to the second Wednesday of each month.

Moved by RKastelic Seconded by CPadilla

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

Motion carried unanimously, 3-0.

12. PERSONNEL SERVICES

12.1. (Action) Approval of Participation in California School Employees Fund for Unemployment Insurance Benefits

It is recommended the Board approve the two Resolutions presented to participate in the California School Employees Fund (SEF) and the State Disability Insurance Fund (SDI).

12.1.a. Participation in the California School Employees Fund (SEF) for Unemployment Insurance Benefits

12.1.b. Participation in State Disability Insurance (SDI)

Moved by CPadilla Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

Motion carried unanimously, 3-0.

13. CALENDAR

The next scheduled meeting will be held virtually on January 13, 2021.

14. BOARD COMMENTS

The Board extends their appreciation to Ericka Walters, Special Education Teacher, and Pathways student Isaac for their heartfelt presentations. They mention that having a student join the Board meetings once a month to share their experience would be such a great addition. The Board appreciates Isaac’s testimony in terms of how the program benefited him, especially considering the current

controversy of online learning. The Board thanks the team for their diligence in addressing the ADA and budget dilemma. They appreciate the work done in that regard to come up with solutions like Charter Asset Management and saving on unemployment insurance costs. The Board is looking forward to the holidays and wish everyone the best holiday season.

15. CEO COMMENTS

The CEO recognizes the hard work behind the scenes from all Pathways Academy Adult Education staff. He commends Ericka Walters, Special Education Teacher, for her presentation and mentions that her engagement and care is apparent. The CEO thanks student Isaac Santos for sharing his experience with the Board and others to show the advantage of online, specialized learning.

***TRANSITIONED BACK TO CLOSED SESSION AT 4:26 P.M.**

No action was taken in closed session.

16. ADJOURNMENT


The Regular meeting of the Board of Directors adjourned at 4:36 p.m.

Moved by CPadilla Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

Motion carried unanimously, 3-0.

Signed:

DocuSigned by:

 Kurt Madden
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 Secretary, Governing Board

Signed:

DocuSigned by:

 Rudy Kastelic
 ASBA501BEAF64A8...
 Clerk, Governing Board

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on

the agenda, please contact the office.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.