

PATHWAYS ACADEMY ADULT EDUCATION
Regular Meeting of the Board of Directors

Minutes

Wednesday, June 9, 2021
Closed Session Begins at 2:30 p.m.
Regular Meeting Begins at 3:30 p.m.



ADULT EDUCATION

903 Connecticut Street, Imperial Beach, CA 91932
4506 Rita Street, La Mesa, CA 91941
1430 5th Street, Imperial Beach, CA 91932

Zoom Meeting Information

Dial In: (669) 900-9128

Meeting ID: 996 1407 0474

Join URL: <https://zoom.us/j/99614070474>

MISSION STATEMENT

Our mission is to honor students and stakeholders by providing ongoing support and servant leadership in a professional, cohesive, and collaborative manner. We will strengthen programs through collaboration, innovation, communication, and sharing of resources.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Pathways Academy Adult Education at 760-494-9646.

1. CALL TO ORDER AND ROLL CALL

Time 2:30pm

1.1. Roll Call

Charlie Padilla	President	<i>present</i>
Rudy Kastelic	Vice President	<i>present</i>
Thomas Schaaf	Clerk	<i>present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of June 9, 2021.

Moved by RKastelic Seconded by TSchaaf

Item 9.2. moved to Budget Presentation Item 12.2.

Item 10.3. revised June dates on calendar, Spring Break March 21-April 1

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time 2:34pm

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by TSchaaf Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

5. CLOSED SESSION

Conference with Legal Counsel regarding Potential Litigation: 2 matters

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2)

Public Employee Performance Evaluation Pursuant to Government Code 54957

a. Director Evaluation

6. RECONVENE REGULAR MEETING

Time 3:30pm

No action taken in closed session.

7. PLEDGE OF ALLEGIANCE

Led by *Rudy Kastelic*

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

9.1. School Highlights - Presented by Jarom Luedtke, Director

9.2. DMS Monthly Update (DMU) - March 2021, Presented by Karl Yoder

9.3. The Collaborative Charter Services Organization (CSO) Update, Presented by David Franklin, CEO

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from

the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 10.1. Minutes of the Regular Board Meeting that was held on May 10, 2021
- 10.2. Minutes of the Special Board Meeting that was held on May 18, 2021
- 10.3. 2021-2022 Board Meeting Calendar

Consent Calendar - Business Services

- 10.4. Check Register - May 2021
- 10.5. Approval of 2020-2021 CEO Evaluation Instrument
- 10.6. Approval of 2020-2021 Board Evaluation Instrument

Consent Calendar - Education/Student Services

- 10.7. Approval of 2021-2022 Instructional Calendar - Track G
- 10.8. Approval of 2021-2022 Instructional Calendar - Track H

Consent Calendar - Personnel Services

- 10.9. Approval of Certificated Personnel Report
- 10.10. Approval of Classified Personnel Report
- 10.11. Approval of Job Description

Moved by TSchaaf Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

11. BUSINESS/FINANCIAL SERVICES

11.1. (Action) Approval of Resolution to Authorize Opening a Bank Account and to Designate Check Signing Authority

It is recommended the Board approve the Resolution to Authorize Opening a Bank Account and to Designate Check Signing Authority.

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			

Rudy Kastelic	X
Thomas Schaaf	X

Motion carried unanimously, 3-0.

11.2. (Action) Approval of The Collaborative Charter Services Organization Services Agreement Addendum - School Psychologist and Program Manager Services

It is recommended the Board approve the Service Agreement Addendum with the CSO for the additional school psychologist and program manager services.

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

11.3. (Action) Approval of Renewal of Property and Casualty Insurance Policies for the 2021-2022 year as presented by Bolton & Company

It is recommended the Board approve the renewal rates for all property and casualty insurance policies for the 2021-2022 school year.

Moved by TSchaaf Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

11.4. (Action) Approval of Memorandum of Understanding with Southern California American Indian Resource Center (SCAIR), Workforce Investment Opportunity Act (WIOA) Program Service Provider

It is recommended the Board approve the Memorandum of Understanding with Southern California Indian Resource Center (SCAIR), a WIOA Program Service Provider.

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

11.5. (Action) Approval of One-Time Prior Fund Reallocation

It is recommended the Board approve the one-time prior fund reallocation for Pathways Academy Charter School - Adult Education (Acton #1828).

Moved by TSchaaf Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

11.6. (Action) Approval of Agreement for Legal Services with Hatch & Cesario Law Firm 2021-2022

It is recommended the Board approve the Agreement for Legal Services with Hatch and Cesario Law firm for the 2021-2022 school year.

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

12. PUBLIC HEARING

12.1. (Hearing) Local Control and Accountability Plan (LCAP) 2021-2022

It is recommended the Board enter into a public hearing regarding the LCAP for 2021-22. During the hearing there will be a presentation on the LCAP for 2021-22.

- a. 2021-22 LCAP Plan Summary - Warner

- b. Annual Update for the 2019-20 LCAP Plan Year - Warner
- c. Annual Update for the 2019-20 LCAP Plan Year - Acton

Moved by RKastelic Seconded by TSchaaf

Hearing Open: 4:18pm

Hearing Closed: 4:42pm

12.2. (Hearing) Proposed Budget 2021-22

It is recommended the Board enter into a public hearing regarding the Proposed Budget for the 2021-22 school year. During the hearing there will be a presentation on the Proposed Budget for the 2021-22 school year.

- a. 2021-22 July Budget
- b. 2021-22 Budget Overview for Parents
- c. 2021-22 Education Protection Account (EPA) Report

Moved by RKastelic Seconded by TSchaaf

Hearing Open: 4:42pm

Hearing Closed: 4:56pm

14. CALENDAR

The next scheduled meeting will be held virtually on July 13, 2021.

15. BOARD COMMENTS

The Board is grateful for the number of Pathways Academy Adult Education graduates and commend the fact that this number has increased under the circumstances of the school year. The Board recognizes Jarom Luedtke, Director, for his work increasing the relationships with WIOA partners and his work on the LCAP. The Board thanks the entire staff and leadership team for their resiliency and strength through the obstacles and barriers encountered over the school year.

16. CEO COMMENTS

The CEO agrees with the Board in that Jarom Luedtke, Director, is setting the tone for his position, showing his ability to pivot and overcome adversity, and his actions communicate with the team that the organization will make it to the “promised land” whatever it may take. With all of the hard work from staff and leadership, the CEO mentions that, at the end of the day, it is a “win” for everyone, especially the students. The CEO highlights that there are great opportunities still to come in the 2021-22 school year.

17. ADJOURNMENT


The Regular meeting of the Board of Directors adjourned at *5:00 p.m.*

Moved by TSchaaf Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

Signed:

DocuSigned by:

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Kurt Madden
Secretary, Governing Board

Signed:

DocuSigned by:

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Thomas Schaaf
Clerk, Governing Board

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.