

PATHWAYS ACADEMY ADULT EDUCATION
Regular Meeting of the Board of Directors

Minutes

Monday, May 10, 2021
Closed Session Begins at 2:30 p.m.
Regular Meeting Begins at 3:00 p.m.



ADULT EDUCATION

903 Connecticut Street, Imperial Beach, CA 91932
4506 Rita Street, La Mesa, CA 91941
1430 5th Street, Imperial Beach, CA 91932

Zoom Meeting Information

Dial In: (669) 900-9128

Meeting ID: 969 4259 5871

Join URL: <https://zoom.us/j/96942595871>

MISSION STATEMENT

Our mission is to honor students and stakeholders by providing ongoing support and servant leadership in a professional, cohesive, and collaborative manner. We will strengthen programs through collaboration, innovation, communication, and sharing of resources.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Pathways Academy Adult Education at 760-494-9646.

1. CALL TO ORDER AND ROLL CALL

Time: 2:30 p.m.

1.1. Roll Call

Charlie Padilla	President	<i>present</i>
Rudy Kastelic	Vice President	<i>present</i>
Thomas Schaaf	Clerk	<i>present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of May 12, 2021.

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: 2:31 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

5. CLOSED SESSION

Conference with Legal Counsel regarding Potential Litigation: 2 matters

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2)

No action taken in closed session.

6. RECONVENE REGULAR MEETING

Time: 3:06 p.m.

7. PLEDGE OF ALLEGIANCE

Led by: *Rudy Kastelic*

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1. Year End Recap and School Highlights - Presented by Jarom Luedtke, Director
- 9.2. DMS Monthly Update (DMU) - March 2021, Presented by Karl Yoder
- 9.3. The Collaborative Charter Services Organization (CSO) Update, Presented by David Franklin, CEO
- 9.4. 2020-2021 CEO Evaluation - First Reading, Presented by Kurt Madden, CEO
- 9.5. 2020-2021 Board Evaluation - First Reading, Presented by Kurt Madden, CEO
- 9.6. 2021-2022 Board Meeting Calendar - First Reading, Presented by Kurt Madden, CEO

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 10.1. Minutes of the Regular Board Meeting that was held on April 14, 2021

Consent Calendar - Business/Financial Services

10.2. Check Register - April 2021

10.3. California Charter Schools Association (CCSA) Membership Invoice

Consent Calendar - Personnel Services

10.4. Approval of Certificated Personnel Report

10.5. Approval of 2021-2022 Classified Employee Work Year Calendar

10.6. Approval of 2021-2022 Certificated Employee Work Year Calendar

10.7. Approval of 2021-2022 Employment Offer Templates

Moved by TSchaaf Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

11. BUSINESS/FINANCIAL SERVICES

11.1. (Action) Approval of Administrative Support Services Agreement with The Collaborative Charter Services Organization effective July 1, 2021 - June 30, 2022

It is recommended the Board approve the Administrative Support Services Agreement with The Collaborative Charter Services Organization for a one year term beginning July 1, 2021.

11.1.a. The Collaborative CSO Services Agreement with Member Charter Schools

Attachments:

1. List of Services Template
2. Service Fee Structure

Moved by TSchaaf Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

11.2. (Action) Approval of Resolution to Authorize and Initiate Closure of Pathways Academy School-Adult Education, Acton-Agua Dulce Unified School District

It is recommended the Board approve the resolution to authorize and initiate closure of Pathways Academy School-Adult Education, Acton-Agua Dulce Unified School District (#1828), effective June 30, 2021.

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

11.3. (Action) Approval of Pathways Academy Charter School - Adult Education Material Revision, Warner Unified School District

It is recommended the Board approve the Pathways Academy Charter School - Adult Education Material Revision with Warner Unified School District.

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

Charlie Padilla had to exit the meeting. Rudy Kastelic, Clerk of the Board, will lead the meeting.

11.4. (Action) Approval of Expanded Learning Opportunities (ELO) Grant Plan

It is recommended the Board approve the Expanded Learning Opportunities (ELO) Grant Plan for Pathways Academy Charter School - Adult Education (Warner #2052 and Acton #1828).

Moved by TSchaaf Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla				X
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 2-0.

12. PERSONNEL SERVICES**12.1. (Action) Approval of Pathways Academy Adult Education 2021-2022 Strategic Staffing Plan**

It is recommended the Board approve the Strategic Staffing Plan for the 2021-2022 school year.

Moved by TSchaaf Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla				X
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 2-0.

13. CALENDAR

The next scheduled meeting will be held virtually on June 9, 2021.

14. BOARD COMMENTS

The Board is pleased with the increase in enrollment and impressed that the organization is still growing given the issues they have faced with funding over the past year. They are also impressed with the fact that the number of graduates this year will exceed last year's numbers, as the ultimate goal is student achievement and attaining that accomplishment. The Board recognizes everyone involved in the development and support from The Collaborative Charter Services Organization. They acknowledge that big milestones are being met with the CSO Services Agreement and gaining a dedicated registrar for Pathways.

15. CEO COMMENTS

The CEO echoes the sentiments shared by the Board of Directors and thanks staff for their hard work behind the scenes. He recognizes the amount of work over the past month that has been done collectively is outstanding. The CEO commends Jarom Luedtke, Director, for his work on the Material Revision and his dedication to the growth of the organization. The May Revise is approaching and the CEO urges everyone to keep their fingers crossed that good things will happen in Sacramento.

16. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 4:32 p.m.

Moved by TSchaaf Seconded by RKastelic

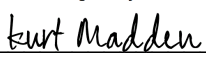
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>

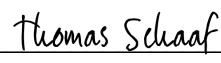
Charlie Padilla		X
Rudy Kastelic	X	
Thomas Schaaf	X	

Motion carried unanimously, 2-0.

Signed:

Signed:

DocuSigned by:

 Kurt Madden
643F816E19C7445...
 Secretary, Governing Board

DocuSigned by:

 Thomas Schaaf
82D1439559644FE...
 Clerk, Governing Board

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.