

PATHWAYS ACADEMY ADULT EDUCATION
Regular Meeting of the Board of Directors

Minutes

Wednesday, February 10, 2021
Closed Session begins at 1:00 p.m.
Regular Meeting Begins at 1:45 p.m.



ADULT EDUCATION

903 Connecticut Street, Imperial Beach, CA 91932
4506 Rita Street, La Mesa, CA 91941
1430 5th Street, Imperial Beach, CA 91932

Zoom Meeting Information

Dial In: (669) 900-9128

Meeting ID: 964 7577 8632

Join URL: <https://zoom.us/j/96475778632>

MISSION STATEMENT

Our mission is to honor students and stakeholders by providing ongoing support and servant leadership in a professional, cohesive, and collaborative manner. We will strengthen programs through collaboration, innovation, communication, and sharing of resources.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Pathways Academy Adult Education at 760-494-9646.

1. CALL TO ORDER AND ROLL CALL

Time: 1:00 p.m.

1.1. Roll Call

Charlie Padilla	President	<i>present</i>
Rudy Kastelic	Vice President	<i>present</i>
Thomas Schaaf	Clerk	<i>present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of February 10, 2021.

Amend agenda item 13.2. - remove "School" and effective/through date listed.

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: 1:02 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

5. CLOSED SESSION

Conference with Legal Counsel regarding Potential Litigation: 2 matters

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2)

Public Employee Performance Evaluation Pursuant to Government Code 54957

a. CEO Evaluation

6. RECONVENE REGULAR MEETING

Time: 1:46 p.m.

No action taken in closed session.

7. PLEDGE OF ALLEGIANCE

Led by: *Rudy Kastelic*

8. ORGANIZATIONAL STRUCTURE OF THE BOARD

8.1. (Action) Oath of Office

It is recommended the Board of Directors be presented with the Oath of Office.

Moved by TSchaaf Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

9. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

10. CORRESPONDENCE/PROPOSALS/REPORTS

- 10.1.** School Highlights - Presented by Jarom Luedtke, School Director
- 10.2.** 2020-21 First Interim Budget Review Letter, Acton-Agua Dulce Unified School District
- 10.3.** DMS Monthly Update (DMU) - December 2020, Presented by Karl Yoder
- 10.4.** DMS Mid-Year Evaluation Report Out, Presented by Kurt Madden, CEO and Joanne Fountain, DMS CEO
- 10.5.** The Collaborative Charter Services Organization (CSO) First Interim Budget, Presented by Karl Yoder

11. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 11.1. Minutes of the Regular Board Meeting that was held on January 13, 2021
- 11.2. Minutes of the Special Board Meeting that was held on January 13, 2021

Consent Calendar - Business/Financial Services

- 11.3. Check Register - January 2020
- 11.4. Approve Renewal of Legal Services Agreement between Young, Minney & Corr, LLP and Pathways Academy Adult Education, effective January 14, 2021

Consent Calendar - Personnel Services

- 11.5. Comprehensive School Safety Plan (CSSP) February 2021

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

12. BUSINESS/FINANCIAL SERVICES

12.1. (Action) Approval of CliftonLarsonAllen (CLA) Annual Audit Report - Year Ended June 30, 2020 - Pathways Academy Adult Education

It is recommended the Board approve the Annual Audit Report - Year Ended June 30, 2020, for Pathways Academy Adult Education.

Moved by TSchaaf Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

12.2. (Action) Approval of Annual Audit Engagement Services between CliftonLarsonAllen (CLA) and Pathways Academy Adult Education

It is recommended the Board approve the annual Audit Engagement Services between CliftonLarsonAllen (CLA) and Pathways Academy Adult Education.

Fiscal Impact: \$15,120

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

12.3. (Action) Approval of Memorandum of Understanding with JVS Social, Workforce Investment Opportunity Act (WIOA) Program Service Provider

It is recommended the Board approve the Memorandum of Understanding with JVS Social, a WIOA Program Service Provider.

Moved by TSchaaf Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

13. PERSONNEL SERVICES

13.1. (Action) Approval of COVID-19 Prevention Plan

It is recommended the Board approve the COVID-19 Prevention Plan.

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

13.2. (Action) Approval of Revised Job Description for Jarom Luedtke, School Director, effective February 11, 2021 through June 30, 2022

It is recommended that the Board approve the revised Job Description effective, February 11, 2021 through June 30, 2022.

Moved by TSchaaf Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

14. CALENDAR

The next scheduled meeting will be held virtually on March 3, 2021. Study session first, 12-130, 130-3pm reg meeting

15. BOARD COMMENTS

The Board thanks and congratulates Charlie Padilla for his first meeting as Board President. The Board recognizes Jarom Luedtke, Director, for his work securing and expanding Pathways Academy Adult Education relationships with WIOA partners throughout the state. They appreciate the work from all team members involved in the audit and recognize the challenges that were involved in that process. The Board is grateful for the entire team working together to ensure these meetings run smoothly.

16. CEO COMMENTS

The CEO commends Charlie Padilla, Board President, on a great first meeting and maintaining great synergy. He recognizes the hard work that goes on behind the scenes to ensure these meetings come out with no glitches. The CEO mentions the evident growth and potential of Pathways Academy Adult Education and that it motivates him to push harder and do whatever he can in his role to help grow the organization.

17. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 2:40 p.m.


Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			

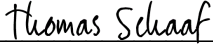
Rudy Kastelic	X
Thomas Schaaf	X

Motion carried unanimously, 3-0.

Signed:

DocuSigned by:

Kurt Madden
Secretary, Governing Board

Signed:

DocuSigned by:

Thomas Schaaf
Clerk, Governing Board

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.