

PATHWAYS ACADEMY ADULT EDUCATION
Regular Meeting of the Board of Directors
Virtual/Zoom Conferencing



ADULT EDUCATION

Minutes

Wednesday, April 20, 2022
Regular Meeting Begins at 1:00 p.m.

The meeting will be held virtually.
Join by telephone or via Zoom conferencing link below:

Dial In: 1-669-900-9128

Meeting ID: 821 7504 5383

Join URL: <https://us06web.zoom.us/j/82175045383>

1. CALL TO ORDER AND ROLL CALL

Time: 1: 00 p.m.

1.1. Roll Call

Charlie Padilla	President	<i>Present</i>
Rudy Kastelic	Vice President	<i>Present</i>
Thomas Schaaf	Clerk	<i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of April 20, 2022.

A motion was made by Kurt Madden, Board Consultant, to amend the agenda and pull item 12.1 Approval of 2022-23 Change in Employer Contribution towards Employee Benefit Plans.

Moved by RKastelic

Seconded by TSchaaf

Roll Call Vote:

Ayes Nays Abstained Absent

Charlie Padilla

X

Rudy Kastelic

X

Thomas Schaaf

X

Motion carried unanimously, 3-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

There were no public comments.

4. ADJOURN TO CLOSED SESSION

Time: 1:01 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by TSchaaf

Seconded by RKastelic

Roll Call Vote:

Ayes Nays Abstained Absent

Charlie Padilla

X

Rudy Kastelic

X

Thomas Schaaf

X

Motion carried unanimously, 3-0.

5. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION

There is significant exposure to litigation against the Agency pursuant to Government Code section (§ 54956.9(d)(2).)

- a. TR v. Pathways Academy Adult Education, Case No. 37-2021-00022441-CU-WT-NC

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (one potential case)

Public Employee Performance Evaluation Pursuant to Government Code 54957

- a. Performance Evaluation, Director

6. RECONVENE REGULAR MEETING

Time: 1:44 p.m.

Thomas Schaaf, Clerk, reported out “no action was taken in closed session.”

7. PLEDGE OF ALLEGIANCE

Led by: Rudy Kastelic

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the

agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

There were no public comments.

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1. School Highlights, Weekly Enrollment and ADA Scoreboard, Presented by Jarom Luedtke, Director
- 9.2. 2021-22 Organizational Chart and Options 1 & 2 for 2022-23 School Year, Presented by Jarom Luedtke, Director

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 10.1. Minutes of the Regular Board Meeting that was held on March 9, 2022

Consent Calendar - Business Services

- 10.2. Check Register - March 2022

Consent Calendar - Education/Student Services

- 10.3. Approval of Instructional Calendar Track G 2022-23
- 10.4. Approval of Instructional Calendar Track H 2022-23

Consent Calendar - Personnel Services

- 10.5. Approval of Job Descriptions

Moved by RKastelic

Seconded by TSchaaf

Roll Call Vote:

<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
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Charlie Padilla

X

Rudy Kastelic

X

Thomas Schaaf

X

Motion carried unanimously, 3-0.

11. BUSINESS/FINANCIAL SERVICES

11.1. (Action) Approval of School Pathways Access Agreement (Renewal)

It is recommended the Board approve the School Pathways Access Agreement for Pathways Academy Adult Education - Warner (#2052).

Fiscal Impact: \$12,779.38

Moved by TSchaaf

Seconded by RKastelic

Roll Call Vote: Ayes Nays Abstained Absent

Charlie Padilla X

Rudy Kastelic X

Thomas Schaaf X

Motion carried unanimously, 3-0.

11.2. (Action) Approval of Closure of Chase Bank Account *2673 (Debit Card)

It is recommended the Board approve the closure of Chase bank account *2673 (Debit Card) for Pathways Academy Adult Education - Warner (#2052).

Fiscal Impact: None.

Moved by RKastelic

Seconded by TSchaaf

Roll Call Vote: Ayes Nays Abstained Absent

Charlie Padilla X

Rudy Kastelic X

Thomas Schaaf X

Motion carried unanimously, 3-0.

11.3. (Action) Approval of Memorandum of Understanding (MOU) between Workforce Investment Opportunity Act (WIOA) Program Service Provider, Community Services Employment Training (CSET) and Pathways Academy Charter School - Adult Education (PACSAE)

It is recommended the Board approve the MOU between Workforce Investment Opportunity Act (WIOA) Program Service Provider, Community Services Employment Training (CSET) and Pathways Academy Charter School - Adult Education (PACSAE).

Fiscal Impact: None.

Moved by TSchaaf

Seconded by RKastelic

Roll Call Vote: Ayes Nays Abstained Absent

Charlie Padilla	X
Rudy Kastelic	X
Thomas Schaaf	X

Motion carried unanimously, 3-0.

12. PERSONNEL SERVICES -

12.1. (Action) Approval of 2022-23 Change in Employer Contribution towards Employee Benefit Plans

It is recommended the Board discuss and potentially approve a change in employer contribution amount towards employee benefit plans for the 2022-23 school year.

Fiscal Impact: To be determined based on actual rates.

Item 12.1 was pulled. No action taken.

12.2. (Action) Approval of Declaration of Need (DON)

It is recommended the Board approve the Declaration of Need (DON) for Pathways Academy Adult Education - Warner (#2052).

Fiscal Impact: None.

Moved by TSchaaf	Seconded by RKastelic			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

13. POLICY DEVELOPMENT

13.1. (Action) Approval of New Board Policies

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

4000 Series - Personnel

4160-PAAE Children of Teachers Policy

9000 Series - Board By-Laws

9000-PAAE Role of the Board

9005-PAAE Governance Standards

9010-PAAE Public Statements

- 9011-PAAE Disclosure of Confidential-Privileged Information
- 9012-PAAE Board Member Electronic Communications
- 9100-PAAE Organization
- 9110-PAAE Terms of Office
- 9121-PAAE President
- 9122-PAAE Secretary
- 9123-PAAE Clerk

Moved by RKastelic

Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

14. CALENDAR

The next scheduled meeting will be held virtually on May 11, 2022.
The board requested the meeting be at 12:00 p.m.

15. BOARD COMMENTS

The Board feels they are on a good path and appreciate the new board policies. They appreciate the support from personnel and Jarom’s leadership.

16. CEO COMMENTS

Jarom Luedtke said he appreciates the Board’s cautious optimism. He believes that Pathways will continue to find solutions to any new challenges and become an even stronger team.

17. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 3:03 p.m.

Moved by TSchaaf

Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

Signed:

DocuSigned by:
Charlie Padilla
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Charlie Padilla
President, Governing Board

Signed:

DocuSigned by:
Thomas Schaaf
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Thomas Schaaf
Clerk, Governing Board