

PATHWAYS ACADEMY ADULT EDUCATION
Regular Meeting of the Board of Directors
Virtual/Zoom Conferencing



ADULT EDUCATION

Agenda

Wednesday, March 9, 2022
Regular Meeting Begins at 1:15 p.m.

The meeting will be held virtually.
Join by telephone or via Zoom conferencing link below:

Dial In: 1-669-900-9128

Meeting ID: 814 4273 3589

Join URL: <https://us06web.zoom.us/j/81442733589>

1. CALL TO ORDER AND ROLL CALL

Time: *1:19 p.m.*

1.1. Roll Call

Charlie Padilla	President	<i>Present</i>
Rudy Kastelic	Vice President	<i>Present</i>
Thomas Schaaf	Clerk	<i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of March 9, 2022.

Moved by TSchaaf

Seconded by RKastelic

Roll Call Vote: Ayes Nays Abstained Absent

Charlie Padilla X

Rudy Kastelic X

Thomas Schaaf X

Motion carried unanimously, 3-0.

3. PLEDGE OF ALLEGIANCE

Led by: Rudy Kastelic

4. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

There were no public comments.

5. CORRESPONDENCE/PROPOSALS/REPORTS

5.1. School Highlights, Weekly Enrollment and ADA Scoreboard, Presented by Jarom Luedtke, Director

6. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

6.1. Minutes of the Regular Board Meeting that was held on February 9, 2022

Consent Calendar - Business Services

6.2. Check Register - February 2021

Consent Calendar - Personnel Services

6.3. Approval of Certificated Personnel Report

6.4. Approval of Classified Personnel Report

Consent Calendar - Policy Development

6.5. Approval of existing board policies revised, reviewed, and eliminated by staff for the 2021-2022 school year.

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

1000 Series - Community Relations

- 1025-PAAE Uniform Complaint Policy
- 1030-PAAE Safe Reopening and Operation of Schools Policy
- 1035-PAAE Access to Public Records Policy

4000 Series - Personnel Services

- 4105-PAAE Paid Sick Leave Policy
- 4110-PAAE Pregnancy Disability Leave Policy
- 4170/4170E-PAAE Injury and Illness Prevention Policy and Plan

Board Policies: Reviewed

The following policies are being brought to the Board without changes for annual review.

4000 Series - Personnel Services

- 4000-PAAE Personnel Concepts and Roles Policy
- 4010-PAAE At-Will Employment Policy
- 4015-PAAE Equal Employment Opportunity Policy
- 4020-PAAE Background Check Policy
- 4025-PAAE Tuberculosis Risk Assessment and Examination Policy
- 4030-PAAE Immigration Compliance Policy
- 4035-PAAE Mandated Reporter - Child Abuse and Neglect Reporting Policy
- 4040-PAAE Corporal Punishment Policy
- 4045-PAAE Professional Boundaries Policy
- 4050-PAAE Whistleblower Policy
- 4055-PAAE Internal Complaint Policy
- 4060-PAAE Prohibiting Unlawful Harassment, Discrimination, and Retaliation Policy
- 4065-PAAE Meal Period and Rest Break Policy
- 4070-PAAE Lactation Accommodation Policy
- 4075-PAAE Drug, Alcohol, and Tobacco-Free Workplace Policy
- 4080-PAAE Acceptable Use of Technology Policy
- 4085-PAAE Payroll Withholdings Policy
- 4090-PAAE COBRA Benefits Policy
- 4115-PAAE Family Medical Leave Act and California Family Rights Act Policy
- 4125-PAAE Victims of Crime Policy
- 4130-PAAE Remote Work Policy
- 4150-PAAE Mileage Reimbursement Policy
- 4165-PAAE Employee Driving Policy

Moved by RKastelic

Seconded by TSchaaf

Roll Call Vote:

Ayes Nays Abstained Absent

Charlie Padilla

X

Rudy Kastelic

X

Thomas Schaaf

X

Motion carried unanimously, 3-0.

7. BUSINESS/FINANCIAL SERVICES**7.1. (Action) Approval of the Second Interim Financial Report**

It is recommended the Board approve the Second Interim Financial Report for Pathways Academy Adult Education - Warner (#2052) for the 2021-2022 school year.

Moved by TSchaaf

Seconded by RKastelic

Roll Call Vote: Ayes Nays Abstained Absent

Charlie Padilla X

Rudy Kastelic X

Thomas Schaaf X

Motion carried unanimously, 3-0.

7.2. (Action) Approval of Annual Audit Engagement Services between CliftonLarsonAllen (CLA) Pathways Academy Adult Education

It is recommended the Board approve the annual Audit Engagement Services between CliftonLarsonAllen (CLA) for Pathways Academy Adult Education - Warner (#2052) for the year ended June 30, 2022.

Fiscal Impact: \$9,975

Moved by RKastelic

Seconded by TSchaaf

Roll Call Vote: Ayes Nays Abstained Absent

Charlie Padilla X

Rudy Kastelic X

Thomas Schaaf X

Motion carried unanimously, 3-0.

8. EDUCATION/STUDENT SERVICES**8.1. (Action) Approval of the A-G Completion Improvement Grant Plan**

It is recommended the Board approve the A-G Completion Improvement Grant Plan for Pathways Academy Adult Education - Warner (#2052).

Fiscal Impact: Pending State determination of final fund distribution.

Moved by TSchaaf

Seconded by RKastelic

Roll Call Vote: Ayes Nays Abstained Absent

Charlie Padilla X

Rudy Kastelic X

Thomas Schaaf X

Motion carried unanimously, 3-0.

9. CALENDAR

The next scheduled meeting will be held virtually on April 20, 2022.

10. BOARD COMMENTS

The Board felt the meeting had gone excellent and learned a lot from the study session as well. They hope to see a current and projected flow chart of Pathway’s staffing and they would like to see when the 0.5-1.0 teacher will be hired to support the teachers as well as if classified needs come up. They were thoroughly impressed with Amanda and feel she really has a love for being a teacher and works well with the students. The board thanked Jarom for his staff doing a great job. They also thanked Yvette for her clear and concise presentation and stated it was one of the best financial presentations they have heard and it made them feel like they are in a budget breather. They felt it was great to see the making of plans for expansion in staffing and enrollment, and to have a budget to go with it. The Board thanked everyone for accomplishing the goal of giving them a clear idea in terms of how their operation works.

11. CEO COMMENTS

Jarom Luedtke said he appreciates everyone's support and agreed with the board that the study session was very helpful and insightful for the board in regards to what happens on a daily basis at Pathways as well as what the goals are for Pathways moving forward. He thanked the CSO staff in helping them move forward and the continued support of the board. Jarom is excited for the future and all the things that are going to come into fruition in a short period of time.

12. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 1:49 p.m.

Moved by RKastelic

Seconded by TSchaaf

Roll Call Vote:

Ayes Nays Abstained Absent

Charlie Padilla

X

Rudy Kastelic

X

Thomas Schaaf

X

Motion carried unanimously, 3-0.

Signed:

Signed:

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Charlie Padilla
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Thomas Schaaf
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Charlie Padilla
President, Governing Board

Thomas Schaaf
Clerk, Governing Board