

**Pathways Academy Adult Education
Regular Meeting of the Board of Directors
Minutes**

**Wednesday, November 13, 2019
Regular Meeting Begins at 12:30 p.m.**



**Cape Rey Carlsbad Beach
1 Ponto Road - Carlsbad, CA 92011
Phone (760) 602-0800**

**Agenda – Phone-In Meeting
Call In Number: 563-999-2090 Access Code: 576958**

1. CALL TO ORDER AND ROLL CALL

Time: 12:43 p.m.

1.1. Roll Call

Thomas Schaaf	President - <i>Present</i>
Charlie Padilla	Vice President - <i>Absent</i>
Rudy Kastelic	Clerk - <i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended that the Board of Directors adopt, as presented, the agenda for the Regular Board Meeting of November 13, 2019.

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla				X
Rudy Kastelic	X			

Motion carried unanimously, 2-0.

3. PUBLIC COMMENT – CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla				X
Rudy Kastelic	X			

Motion carried unanimously, 2-0.

5. CLOSED SESSION

Time: 12:44 p.m.

Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation

There is significant exposure to litigation against the agency pursuant to Government Code Section 54956.9(d)(2). Number of Potential Cases: 2

6. RECONVENE REGULAR MEETING

Time: 1:07 p.m.

No action was taken during closed session.

7. PLEDGE OF ALLEGIANCE

Led by: Thomas Schaaf

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda item or non-agenda item to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

9.1. Program Update

9.2. CEO SMART Goals 2019-2020

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Approval of Consent Calendar

- 10.1. Minutes of the Regular Board Meeting that was held on October 10, 2019
- 10.2. Minutes of the Special Board Meeting that was held on October 30, 2019

Consent Calendar - Business/Financial Services

- 10.3. Approval of School Accountability Report Card Services Agreement (SARC)
- 10.4. Approval of Pathways Academy Adult Education Surplus Items

Consent Calendar - Personnel Services

- 10.5. Approval of Certificated Personnel Report
- 10.6. Approval of Classified Personnel Report
- 10.7. Approval of Job Description

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla				X
Rudy Kastelic	X			

Motion carried unanimously, 2-0.

11. BUSINESS/FINANCIAL SERVICES

- 11.1. **Approval of Staff Attendance at Charter Business Officers (CBO) Training provided by Charter Schools Development Center (CSDC)**

It is recommended that the Board approve the Charter Business Officers (CBO) training for charter school leaders directly connected with fiscal management responsibilities

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla				X
Rudy Kastelic	X			

Motion carried unanimously, 2-0.

11.2. Approval of Resource Sharing Agreement

It is recommended the Board approve the Resource Sharing Agreement.

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla				X
Rudy Kastelic	X			

Motion carried unanimously, 2-0.

12. CALENDAR

The next scheduled meeting will be in person on December 5, 2019, at the Double Tree San Diego - Hotel Circle.

13. BOARD COMMENTS

The Board said they would like to discuss their Board Smart Goals at the next meeting, in specific the enrollment goal and retention goal. They said retention is more important than enrollment. Board Member, Tom Schaaf spoke on behalf of Charlie Padilla who was absent, said he likes the program updates and would like to request a mid-month program update as well. Tom also said he really likes the Board Study Sessions in person. He likes to discuss the topics in person rather than at the board meeting. This also helps in the growth for everyone because at a workshop we can really say things out and discuss them. I really appreciate this work with our groups. Thank you everyone.

14. CEO COMMENTS

The CEO said he echo's everything everyone has said today. He acknowledged Jarom, saying he is really hitting his stride now. He is a great communicator and very professional to work with. The CEO said he is working on the new evaluation process with Jarom, and they will be looking at his SMART goals together next week. He also wanted everyone to know that we will be onboarding the agenda online session at the next meeting, and we are looking forward to it. He thanked and wished everyone a good holiday.

15. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 1:47 p.m.

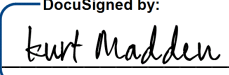
Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla				X
Rudy Kastelic	X			

Motion carried unanimously, 2-0.

Signed:

Signed:

DocuSigned by:

Kurt Madden
643F616E19C7445...
Secretary, Governing Board

DocuSigned by:

Rudy Kastelic
A5BA501BEAF84A8...
Clerk, Governing Board

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.