

PATHWAYS ACADEMY ADULT EDUCATION
Regular Meeting of the Board of Directors

Minutes

Wednesday, April 14, 2021
Closed Session Begins at 1:00 p.m.
Regular Meeting Begins at 2:00 p.m.



ADULT EDUCATION

903 Connecticut Street, Imperial Beach, CA 91932
4506 Rita Street, La Mesa, CA 91941
1430 5th Street, Imperial Beach, CA 91932

Zoom Meeting Information

Dial In: (669) 900-9128

Meeting ID: 951 4698 7109

Join URL: <https://zoom.us/j/95146987109>

MISSION STATEMENT

Our mission is to honor students and stakeholders by providing ongoing support and servant leadership in a professional, cohesive, and collaborative manner. We will strengthen programs through collaboration, innovation, communication, and sharing of resources.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Pathways Academy Adult Education at 760-494-9646.

1. CALL TO ORDER AND ROLL CALL

Time 12:59 p.m.

1.1. Roll Call

Charlie Padilla	President	<i>present</i>
Rudy Kastelic	Vice President	<i>present</i>
Thomas Schaaf	Clerk	<i>present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of April 14, 2021.

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time 1:00 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by TSchaaf Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

5. CLOSED SESSION

Conference with Legal Counsel regarding Potential Litigation: 2 matters

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2)

Public Employee Performance Evaluation Pursuant to Government Code 54957

a. Director Evaluation

6. RECONVENE REGULAR MEETING

Time 2:05 p.m.

No action taken in closed session

7. PLEDGE OF ALLEGIANCE

Led by Rudy Kastelic

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

9.1. School Highlights - Presented by Jarom Luedtke, Director

9.2. Acton-Agua Dulce 2020-21 Second Interim Budget Review Letter, Presented by Kurt Madden

9.3. DMS Monthly Update (DMU) - February 2021, Presented by Karl Yoder

9.4. Sage Intacct Status Update, Presented by Corrie Amador, Director of Human Resources

9.5. The Collaborative Charter Services Organization (CSO) - Monthly Update, Presented by David Franklin, CEO

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

10.1. Minutes of the Regular Board Meeting that was held on March 3, 2021

10.2. Minutes of the Special Board Meeting that was held on March 10, 2021

10.3. Minutes of the Special Board Meeting that was held on March 30, 2021

Consent Calendar - Business/Financial Services

10.4. Check Register - March 2021

10.5. Approval of Document Tracking Service (DTS) Licensing Agreement

Moved by TSchaaf Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

11. BUSINESS/FINANCIAL SERVICES

11.1. (Action) Approval of the Memorandum of Understanding with Petaluma People Services Center, Workforce Investment Opportunity Act (WIOA) Program Service Provider

_____ It is recommended the Board approve the Memorandum of Understanding with Petaluma People Services Center, a WIOA Program Service Provider.

Moved by RKastelic Seconded by TSchaaf

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

12. CALENDAR

The next scheduled meeting will be held virtually on May 12, 2021.

13. BOARD COMMENTS

The Board is pleased that the organization is moving forward at a better pace than previous years, although incrementally given the funding hurdles. The Board recognizes Jarom Luedtke, Director, for his highlights and the positive information presented during the meeting. They appreciate the update from The Collaborative Charter Services Organization that shows the growth of the organization as a

whole and the quality of the team. The Board is excited that there are a lot of positive and productive items in motion for Pathways Academy Adult Education.

14. CEO COMMENTS

The CEO is happy that the organization established an MOU with Petaluma People Services and mentions Orange County is a great area to look at with the pending legislation. The CEO recognizes Jarom’s great report and the progression of relationships with the organization. The CEO informs the Board Members that there will be a study session in May with all of the boards and an attorney with Young, Minney, & Corr will attend to talk through implications of new legislation. The CEO states that it is a joy to work with The Collaborative Charter Services Organization and see the growth unfolding.

15. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 2:50 p.m.

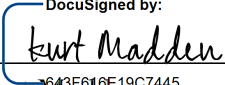
Moved by TSchaaf Seconded by RKastelic

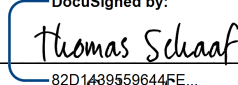
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

Signed:

Signed:

DocuSigned by:

 Kurt Madden
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 Secretary, Governing Board

DocuSigned by:

 Thomas Schaaf
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 Clerk, Governing Board

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.

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prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.