

PATHWAYS ACADEMY ADULT EDUCATION
Regular Meeting of the Board of Directors

Minutes

Wednesday, January 12, 2022

Regular Meeting Begins at 12:00 p.m.

Closed Session Begins at 12:05 p.m.

Regular Meeting Reconvene at 12:30 p.m.



ADULT EDUCATION

903 Connecticut Street, Imperial Beach, CA 91932

4506 Rita Street, La Mesa, CA 91941

1430 5th Street, Imperial Beach, CA 91932

Zoom Meeting Information

Dial In: (669) 900-9128

Meeting ID: 836 6985 1713

Join URL: <https://us06web.zoom.us/j/83669851713>

1. CALL TO ORDER AND ROLL CALL

Time: 12:00 p.m.

1.1. Roll Call

Charlie Padilla	President	<i>Present</i>
Rudy Kastelic	Vice President	<i>Present</i>
Thomas Schaaf	Clerk	<i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of January 12, 2022.

A motion was made by Charlie Padilla, President to amend the agenda and remove item “10.5. Approval of Classified Personnel Report” from Consent and place it under Personnel Services, action item 13.1. for discussion.

Moved by RKastelic	Seconded by TSchaaf			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: 12:02 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by TSchaaf	Seconded by RKastelic			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

5. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION

There is significant exposure to litigation against the Agency pursuant to Government Code section (§ 54956.9(d)(2).)

- a. TR v. The CSO, Case No. 37-2021-00022441-CU-WT-NC

6. RECONVENE REGULAR MEETING

Time: 12:30 p.m.

Thomas Schaaf, Clerk reported out “no action was taken during the closed session.”

7. PLEDGE OF ALLEGIANCE

Led by: Rudy Kastelic

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to

any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1. School Highlights, Weekly Enrollment and ADA Scoreboard, Presented by Jarom Luedtke, Director
- 9.2. Special Education Department Mid-Year Update, Presented by Ericka Grant, Intervention and Transition Coordinator/Education Specialist
- 9.3. Budget Update, Presented by Yvette Spendler, CSO Director of Fiscal Services

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 10.1. Minutes of the Regular Board Meeting that was held on December 8, 2021
- 10.2. Minutes of the Special Board Meeting that was held on December 17, 2021

Consent Calendar - Business Services

- 10.3. Check Register - December 2021
- 10.4. Approval of Contract for Legal and Consultant Services - Erickson Law Firm A.P.C.

Consent Calendar - Personnel Services

- 10.5. Approval of Classified Personnel Report
Moved Item 10.5. to Personnel Services Item 13.1.
- 10.6. Approval of 2022 IRS Mileage Reimbursement Rate
- 10.7. Approval of Employee Handbook Revisions, Effective January 1, 2022
- 10.8. Approval of Job Descriptions

Moved by RKastelic	Seconded by TSchaaf			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

11. BUSINESS/FINANCIAL SERVICES**11.1. (Action) Approval of CliftonLarsonAllen (CLA) Annual Audit Report - Year Ended June 30, 2021 - Pathways Academy Adult Education (Draft)**

It is recommended the Board approve the Annual Audit Report - Year Ended June 30, 2021, for Pathways Academy Adult Education - Warner (#2052).

Fiscal Impact: None.

Moved by RKastelic	Seconded by TSchaaf			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

12. EDUCATION/STUDENT SERVICES**12.1. (Action) Approval of 2020-21 School Accountability Report Card (SARC)**

It is recommended the Board approve the 2020-21 School Accountability Report Card (SARC) for Pathways Academy Adult Education - Warner (#2052).

Fiscal Impact: None.

Moved by TSchaaf	Seconded by RKastelic			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			
Rudy Kastelic	X			
Thomas Schaaf	X			

Motion carried unanimously, 3-0.

13. PERSONNEL SERVICES**13.1. (Action) Approval of Classified Personnel Report**

It is recommended the Board approve the Classified Personnel Report for Pathways Academy Adult Education - Warner (#2052).

The Board Members voted for each classified position separately.

1. Admissions and Compliance Coordinator

Moved by RKastelic	Seconded by TSchaaf			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Charlie Padilla	X			

Rudy Kastelic X
Thomas Schaaf X

Motion carried unanimously, 3-0.

2. Instructional Assistant

Moved by RKastelic Seconded by TSchaaf
Roll Call Vote: Ayes Nays Abstained Absent
Charlie Padilla X
Rudy Kastelic X
Thomas Schaaf X

Motion carried unanimously, 2-1.

14. CALENDAR

The next scheduled meeting will be held virtually on February 9, 2022.

15. BOARD COMMENTS

The Board said they are looking forward to many more new students and graduates this calendar year. PAAE is helping adults get diplomas and they are hoping for a graduation ceremony in person. They said they enjoy reading Jarom’s Monday reports and are happy to see the ADA trends are continuing to grow. They thanked Ericka for her presentation and said they are proud to be a part of this organization.

16. CEO COMMENTS

The CEO Jarom Luedtke said he appreciates the Boards support, insight, experience, and knowledge that they bring. He is excited about the future for PAAE and knows there is a lot of work to do. He said the ADA is up, the budget is looking promising, and he will keep the Board informed with his Monday reports. Thank you.

17. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 2:05 p.m.

Moved by RKastelic Seconded by TSchaaf
Roll Call Vote: Ayes Nays Abstained Absent
Charlie Padilla X
Rudy Kastelic X
Thomas Schaaf X

Motion carried unanimously, 3-0.

Signed:

DocuSigned by:
Charlie Padilla
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Charlie Padilla
President, Governing Board

Signed:

DocuSigned by:
Thomas Schaaf
82D1439559644FE...

Thomas Schaaf
Clerk, Governing Board