

**Pathways Academy Adult Education  
Regular Meeting of the Board of Directors  
Minutes**

**Thursday, August 15, 2019  
Regular Meeting Begins at 9:45 a.m.**



**Agenda – Phone-In Meeting  
Call In Number: 563-999-2090 Access Code: 576958**

**1. CALL TO ORDER AND ROLL CALL**

Time 9:58 a.m.

**1.1. Roll Call**

Thomas Schaaf	President - <i>Present</i>
Charlie Padilla	Vice President - <i>Present</i>
Rudy Kastelic	Clerk - <i>Present</i>

Action

**2. APPROVE/ADOPT AGENDA**

It is recommended that the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of August 15, 2019.

Moved by RKastelic Seconded by CPadilla

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

*Motion carried unanimously, 3-0.*

**3. PUBLIC COMMENT – CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

**4. ADJOURN TO CLOSED SESSION**

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by CPadilla Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

*Motion carried unanimously, 3-0.*

**5. CLOSED SESSION**

*Time: 10:00 a.m.*

**Conference with Legal Counsel Pending/Existing Litigation**

Significant exposure to litigation pursuant to Government Code Section 54956.9(b)

**6. RECONVENE REGULAR MEETING**

*Time: 10:15 a.m.*

*No action was taken during closed session.*

**7. PLEDGE OF ALLEGIANCE**

**Led by: Thomas Schaaf**

**8. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agendized or non-agendized items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

**9. CORRESPONDENCE/PROPOSALS/REPORTS**

- 9.1. Program Update
- 9.2. Update - Goals: Enrollment & Retention
- 9.3. CEO Evaluation
- 9.4. Board Evaluation

**10. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Action  
Enclosure

**Approval of Consent Calendar**

**10.1.** Minutes of the Regular Board Meeting that was held on July 11, 2019

**Consent Calendar – Business/Financial Services**

**10.2.** Approval of Special Education Master Vendor Contract for Vendor Services 2019-2020

**10.3.** Approval of TheraPlatform Video Conferencing Subscription for 2019-2020

**10.4.** Approval of Zoom Agreement 2019-2020

**Consent Calendar – Education/Student Services**

**10.5.** Approval of English Learner Master Plan 2019-2020

**Consent Calendar – Personnel Services**

**10.6.** Approval of Certificated Personnel Report

**10.7.** Job Descriptions

**10.8.** Salary Schedule - Collaborative Management

**10.9.** Salary Schedule - Pathways Adult Education Certificated

Moved by CPadilla Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

*Motion carried unanimously, 3-0.*

**11. POLICY DEVELOPMENT**

**11.1. Approval of the Special Education Policy Manual 2019-2020**

It is recommended the Board approve the Special Education Policy Manual 2019-2020.

Moved by RKastelic Seconded by CPadilla

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

*Motion carried unanimously, 3-0.*

Action  
Enclosure

**11.2. Approval of the MOU between Warner School District and Pathways Academy Adult Education**

It is recommended the Board approve the Memorandum of Understanding (MOU) between Warner Unified School District and Pathways Academy Adult Education.

Moved by CPadilla Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

*Motion carried unanimously, 3-0.*

**12. CALENDAR**

The next scheduled meeting will be virtual on September 12, 2019.

**13. BOARD COMMENTS**

The Board thanked everyone and Kurt for the transition from Ed Collective to DMS. They commended Jarom on the process with OCYC and improving the enrollment process. We are off to a good start! Board President Thomas Schaaf thanked Kurt for inviting him to the Leadership Kick Off Retreat. The folks and the team that you brought together in one room was excellent!

**14. CEO COMMENTS**

The CEO said he cannot take all the credit, because it takes a team. The kick-off went well, and we get one chance to get it right. By the end of the retreat people were hugging and saying goodbye, not handshaking. Let's stay true to what we believe in. Thank you and great job everyone!

**15. ADJOURNMENT**


The Regular meeting of the Board of Directors adjourned at 11:05 a.m.

Moved by CPadilla Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

*Motion carried unanimously, 3-0.*

Signed:

DocuSigned by:  
  
643F616E19C7445...  
Kurt Madden  
Secretary, Governing Board

Signed:

DocuSigned by:  
  
A5BA501BEAF84A8...  
Rudy Kastelic  
Clerk, Governing Board

*In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.*

*In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.*