

**Pathways Academy Adult Education  
Regular Meeting of the Board of Directors  
Minutes**

**Thursday, July 11, 2019  
Regular Meeting Begins at 9:00 a.m.**



**San Marcos Office  
3rd Floor – Conference Room  
100 E. San Marcos Blvd., San Marcos, CA 92069**

**Agenda – Phone-In Meeting  
Call In Number: 563-999-2090 Access Code: 576958**

**1. CALL TO ORDER AND ROLL CALL**

Time 9:00 a.m.

**1.1. Roll Call**

Thomas Schaaf	President - <i>Present</i>
Charlie Padilla	Vice President - <i>Present</i>
Rudy Kastelic	Clerk - <i>Present</i>

**2. APPROVE/ADOPT AGENDA**

It is recommended that the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of July 11, 2019.

Moved by CPadilla Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

*Motion carried unanimously, 3-0.*

**3. PUBLIC COMMENT – CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

**4. ADJOURN TO CLOSED SESSION**

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

**5. CLOSED SESSION**

*Time: 9:03 a.m.*

**Conference with Legal Counsel-Anticipated Litigation**

Significant exposure to litigation pursuant to Government Code Section 54956.9(b).

**6. RECONVENE REGULAR MEETING**

*Time: 9:26 a.m.*

*No action was taken during closed session.*

**7. PLEDGE OF ALLEGIANCE**

**Led by: Rudy Kastelic**

**8. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

**9. CORRESPONDENCE/PROPOSALS/REPORTS**

**9.1.** Program Update

**10. CONSENT CALENDAR**

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Approval of Consent Calendar**

**10.1.** Minutes of the Regular Board Meeting that was held on June 27, 2019

**10.2.** Approval of Instructional Calendar Track G 2019-2020

**Consent Calendar – Business/Financial Services**

**10.3.** Approval of Check Register: June 1 - 30, 2019

**Consent Calendar – Personnel Services**

**10.4.** Approval of Certificated Personnel Report

**10.5.** Approval of Calendar Days for Director of Human Resources, Director of Special Education, and Director of Student Services

**10.6.** Approval of Job Description

Moved by CPadilla Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

*Motion carried unanimously, 3-0.*

## **11. POLICY DEVELOPMENT**

### **11.1. Restated Articles of Incorporation**

Consideration and approval of Restated Articles of Incorporation.

Moved by RKastelic Seconded by CPadilla

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

*Motion carried unanimously, 3-0.*

### **11.2. Corporate Bylaws**

Consideration and approval of revised Corporate Bylaws.

Moved by RKastelic Seconded by CPadilla

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

*Motion carried unanimously, 3-0.*

### **11.3. Conflict of Interest Code**

Consideration and approval of Conflict of Interest Code.

Moved by CPadilla Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

*Motion carried unanimously, 3-0.*

**11.4. Election of Officers**

Election of officers to the Board of Directors:

**1. Chairman of the Board – Thomas Schaaf**

Moved by RKastelic Seconded by CPadilla

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

*Motion carried unanimously, 3-0.*

**2. Vice-Chair – Charlie Padilla**

Moved by TSchaaf Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

*Motion carried unanimously, 3-0.*

**3. President – Kurt Madden**

Moved by CPadilla Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

*Motion carried unanimously, 3-0.*

**4. Secretary – Lori Hath**

Moved by CPadilla Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
------------------------	-------------	-------------	------------------	---------------

Thomas Schaaf	X
Charlie Padilla	X
Rudy Kastelic	X

*Motion carried unanimously, 3-0.*

**5. Chief Financial Officer – Corrie Amador**

Moved by RKastelic Seconded by CPadilla

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

*Motion carried unanimously, 3-0.*

**12. CALENDAR**

The next scheduled meeting will be virtual on August 15, 2019.

**13. BOARD COMMENTS**

The Board said thank you to Christine and other staff members in making Jarom’s transition run smoothly. We are looking forward to the Study Session today and pleased with what we did on the nonprofit. We can’t be more proud of what we are doing anytime we are making the charter cleaner and more available. We are here to service young adults. What a good team we have. Thank you.

**14. CEO COMMENTS**

The CEO echoed what everyone said. Compared to two years ago, we really do have a good team since then. There is a lot of heavy lifting, but it is really important work. With the support of the Board and the vision makes our work easy. I too am looking forward to the Study Session. Thank you.

**15. ADJOURNMENT**

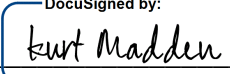
The Regular meeting of the Board of Directors adjourned at 9:47 a.m.

Moved by CPadilla Seconded by RKastelic

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Rudy Kastelic	X			

*Motion carried unanimously, 3-0.*

Signed:

DocuSigned by:  
  
Kurt Madden  
643F616E19C7445...  
Secretary, Governing Board

Signed:

DocuSigned by:  
  
Rudy Kastelic  
A5BA501BEAF84A8...  
Clerk, Governing Board

*In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.*

*In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.*